



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Washington, DC 20233-0001

Dear Survey Coordinator,

In an effort to conserve resources, the **2011 Business R&D and Innovation Survey's** initial mailing does not contain a survey booklet. All of the electronic tools necessary to complete your company's report are available at the Census Bureau's Business Help Site: census.gov/econhelp/brdis. Excel and PDF versions of the form are available for download; you will be able to distribute these versions to others in your company via email to facilitate the preparation of your company's response. See the enclosed instruction sheet for more specific instructions on how to upload data from the electronic versions of the questionnaire.

This survey is the single most important source of up-to-date information on R&D and innovation in the United States. Policy makers and data users in both industry and academia use this information for short and long term planning. Accurate information about R&D and innovation will help leaders make better decisions to strengthen American competitiveness.

As the survey coordinator, we ask that you gather information from the appropriate people within your company and file your responses using our Business Help Site. Each section of the form contains an instruction '**Who should answer this section**' that provides information on the data requested.

This survey is **mandatory and confidential**. Your company's response is required by law under Title 13 of the U.S. Code. Title 13 also protects the confidentiality for all of your company's information. Only persons sworn to protect Title 13 information may see your responses.

You can **file your survey online** through the Business Help Site. Your Username and Password are:

User ID:

Password:

Your survey information will be aggregated to produce summary statistics for reports produced by the National Science Foundation (NSF). You can learn more about the ways the data collected by this survey are used at nsf.gov/statistics/srvyindustry/about/brdis/how.cfm.

Your company's response is **due May 2, 2012**. If you need assistance or would like to request that a paper booklet be mailed to your company, please call our survey analysts at 1-800-772-7851, option '5', M – F, 8 am to 5 pm Eastern time.

Thank you in advance for your timely response. Your company's response provides critical information on investments in our Nation's future.

Sincerely,

Dr. Subra Suresh
Director
National Science Foundation

Thomas L. Mesenbourg
Deputy Director
U.S. Census Bureau

Enclosures

The Business R&D and Innovation Survey is conducted under a joint partnership agreement between the National Science Foundation and the U.S. Census Bureau.

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